

Product Strategy and, Engineering INTERN

New Position

POSITION AVAILABLE	
Title: Product Strategy and Engineering Intern	# of Vacancies: 1
Dates: Hours/Week: 15-30 hrs Working Days: Scheduled between Mon-Thr Location: Distribution Business-HQ- Indianapolis On-site or Remote: Hybrid Supervisor Name: Atin Tandon Supervisor Title: Product Strategy Leader Department Name: Product Solutions & Engineering	Work Availability Requirements: <ul style="list-style-type: none"> Preference is given to candidates who can work the full 9 weeks of internship. Intern MUST be available to work at least 8 full weeks of internship - NO EXCEPTIONS (9 weeks of attendance is preferred, however 1 week off maximum will be considered) Intern MUST be able to start on [date TBD] and report to work on that day - NO EXCEPTIONS to start on a different day

Note: There are 3 positions-focused on combination of Product Strategy and Engineering to deliver the 3 projects defined below

DAILY TASKS & RESPONSIBILITIES

- DBU Product Solutions and Engineering- Communication portal- Work with all functional teams to collect and organize the data as part of Communications portal.

CAPSTONE PROJECT

1. DBU Product Solutions and Engineering communication portal update- Work with all functional teams to update communication portal to reflect functional processes, training, and tools access for global DBU Engineering teams.

SKILLS

- Strong computer skills required, to include basic computer navigation, typing, data entry
- Experience working with the following Microsoft Suite software applications: Word, Excel, PowerPoint, and Outlook
- Effective interpersonal skills, including verbal communications.
- Effective writing skills

PROFESSIONAL NETWORK DEVELOPMENT OPPORTUNITIES

Intern will be able to participate in coaching and development within the Product Strategy, Engineering and Sales department and other departments as interested. There will be opportunities to shadow individuals within the organization. Position will include working with a leader focused on development and corporate responsibility.